

How to Print a Power Point Script with 3 Pictures to a Page:

1. Open your Power Point presentation.
2. Go up and Click on “**File**”.
3. Click on “**Send to**”
4. Click on “**Microsoft Office**”
5. Click on “**Notes Next to Slides**”. Allow a few minutes for it to format
When it is ready, 3 slides will appear to a page (on your screen)
6. Click on” **Print**” to produce your entire script.
7. Save as the “Script” with the name of the Power Point presentation.