

Shaker North Union Farmer's Market

Thanks for volunteering!

Please read this very carefully even if you are a veteran of the Shaker Market. There have been some major changes.

Special Note – Please bring a chair since the Market is unable to provide one for each person.

The market is located right on Shaker Square. Check at the Information Booth for the location of the table.. You should be able to park close to the booth, right on the grass. The time is **8:00-12:00 Noon**. The person in charge of the entire market is **Emma Anderson**, and she is usually present in the Information Booth. Her cell # is **216-965-6807**. She has a list of who is expected for our table for each Saturday.

What you will need to do before getting there:

Contact your partner and decide who will pick up and return the resource materials.

The resource materials are at **Suzanne Hartford's house**. Her address is **2589 Stratford Rd.** Directions: **From the East**, go west on Fairmont Blvd. Her street is the third one west of Lee Road., on the right side. The house is also on the right side. **From the West**, travel on Fairmont Blvd. Stratford is the fourth street on the left east of Coventry. Pull in the driveway; the materials are inside the breezeway. Her telephone # is **216-371-9791**.

If possible, bring something in the way of a living plant (flowers, houseplant, vegetables) to display on the table.

WIFI is not available outside at the market so do not bring a computer unless you have a data plan with your cell phone provider

What you will need to do while you are there:

-When you arrive at the Market check in at the Information Booth to determine our location. It changes from week to week, but recently has often been at the Information Booth. The Information Booth is normally located at the East end of Market on the west bound lanes of Shaker Blvd.(the street is closed for the market!).

-Set up the table. A tablecloth has been provided. The MG banner can be put up with bungee cords or duct tape. Plastic display containers have been provided for the cards that are available such as: Tips on Planting your Vegetable Garden, Waking the Garden in the Spring, Deer Pamphlet, Pamphlet on being a Master Gardener, Advertisements about Upcoming Events, etc.

-Your main task while at the booth is to answer all gardening questions as best you can with fact based info or by referring the individuals to Factsheets on ohioline.osu.edu . You will also be asked questions about the Master Gardener Organization and you should prepare yourself to answer those questions.

-Recently all MG activities have been tasked with recording and reporting our interactions with the public. You will find an Interactions Log Book in which you can record your interactions by four categories Adult Male, Youth Male, Adult Female and Youth female. IMPORTANT just ONE of the experienced volunteers should report your numbers from the log in the Volunteer System when you report your volunteer hours for the day.

-Since there are two experienced people and quite often an Intern scheduled for each day, depending on traffic at the booth, you should be able to alternate in order to look around the Market and shop..

-Our collection of "FactSheets" is gone. The Index is included among the materials. . Give the people the E-Mail Address for OSU (ohioline.osu.edu), and the Fact Sheet number so they can access information.

At the End of the Day:

Roll up the banner, put it in the case and return the other material to the suitcase or computer case. If you see that we are running low on cards, be sure to call or email Kip Schmidt so that the supply can be replenished.

-Return resource materials to Suzanne's house at the end of your shift.

If you have any questions, please call me at 216 403-4183 or e-mail at [kschmidt @ctnet.com](mailto:kschmidt@ctnet.com).

KIP SCHMIDT

REMEMBER BRING A CHAIR!